

Herlong Public Utility District



Regular Board Meeting

July 29, 2026

CALL TO ORDER: Director Everett called the meeting to order at 5:30pm.

FLAG SALUTE: Director Everett led the flag salute.

ROLL CALL: Those present: Director Rodriguez, Director Turek, Director Johnson and Director Everett.

APPROVAL OF AGENDA: Motion made by Director Turek to approve the agenda as presented. Director Everett seconded the motion. 4 Ayes: Director Rodriguez, Director Turek, Director Johnson and Director Everett. Nays: 0.

PUBLIC COMMENT: There were no public comments.

MINUTES: Motion made by Director Johnson to approve the minutes for the June 26, 2026, meeting and the July 2, 2026, special meeting as presented. Director Turek seconded the motion. 3 Ayes: Director Rodriguez, Director Turek, Director Johnson. Nays: 0. Director Everett abstained as he was not at the July 2nd special meeting.

FINANCIALS: Motion made by Director Johnson to approve and file the June 2026 Financial Statements as presented. Director Rodriguez seconded the motion. 4 Ayes: Director Rodriguez, Director Turek, Director Johnson and Director Everett. Nays: 0.

FIRE DEPARTMENT UPDATES: *HVFD Calls:* There were 11 calls in June 2026, all medical HVFD went to 9. *Training:* 2 volunteers are planning on attending the EMT class at the community college in August. HPUD's volunteers are at the top of the class waiting list. Volunteers continue to attend Medical Tuesdays and monthly training at Susan River Fire Dept. or here. *Monthly Meeting:* 2 volunteers attended the monthly organization meeting. It was determined Enosh will give a monthly report on behalf of the HVFD volunteers. *Monthly Report:* Enosh reported the challenges at accident scenes because of the lack of extrication tools, thus forcing volunteers to perform traffic control duties. Suggestions to purchase two battery-powered reciprocation saws, currently, with consideration of budgeting the purchase of a Jaws-of-Life in 2027. *New Volunteers:* New volunteer, Joseph White, comes to HVFD with CPR certification and fire-fighting experience from the Chilcoat VFD. Captain Price has turned in applications for 2 more volunteers who have no experience. They will need drug testing and enrollment in the Fire Academy. **RESOLUTION 2026-03: CALIFORNIA DEPARTMENT OF FORESTRY WATER TENDER AND EQUIPMENT REQUEST:** Director Everett made a motion to approve confirmation of continued use resolution for HVFD's 1994 Water Tender on loan from BLM which periodically requires said resolution and GM Raffelson's request for authorization to apply for a half ton pickup through the Federal Excess Personal

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Property Program. Director Johnson seconded the motion. Roll call vote: 4 Ayes: Director Rodriguez, Director Turek, Director Johnson and Director Everett. Nays: 0.

POLICY 4097: Members of the Board interviewed Danielle Bowman. Ms. Bowman's appointment to the Board was unanimously for the remainder of the year.

POLICY 1020 CONFLICT OF INTEREST: Board reviewed the Conflict-of-Interest policy making a minor change in the job description from 'District Clerk/Office Manager' to 'Finance Manager'. Director Turek made a motion to change the wording of the policy. Director Everett seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Bowman, Director Johnson and Director Everett. Nays: 0.

POLICY 4005 - DISTRICT NORMS: Board members reviewed the Board Norms as required on a quarterly basis.

RFP's FOR PLUMBING, FENCING, AND REMODELING: *640-acre Plant Property Fencing:* GM Raffelson presented to the Board reasoning for fencing project, the amounts of the 4 bids received, and that a potential CalCycle reimbursement program has identified that could reimburse part or all the cost of the fencing. Motion was made by Director Rodriguez to approve the bid submitted by Exterior Renovations for \$127,000. Director Turek seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Bowman, Director Johnson and Director Everett. Nays: 0. *Fire Garage/Training Facility Renovation:* GM Raffelson presented to the Board with the 3 bids received for this project. Motion was made by Director Everett to approve the lowest bid submitted by Jason Colbert Construction for \$66,750. Director Turek seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Bowman, Director Johnson and Director Everett. Nays: 0. *Wastewater Plant Plumbing Repair:* GM Raffelson presented to the Board with the 2 bids received for this project. Motion was made by Director Turek to approve the lowest bid submitted by Jason Colbert Construction for \$48,650. Director Rodriguez seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Bowman, Director Johnson and Director Everett. Nays: 0. *Crack and Seal:* Gm Raffelson had one bid for having the office parking lot and the lot at the Booster Pump Station done. The bid was for \$28,099, higher than expected and will need to also go out for RFP. With other contracts being issued this project was tabled until Spring of 2027.

GREENWAY UPDATE: Director Everett and Director Rodriguez met and discussed Greenway possibilities. The sprinkler/drip system will need repair. Several ideas were discussed: garden plots, grass for Frisbee Golf course, a picnic area, a playground, dividing the area into grassy plots with shrubs/trees in between, possible wildflowers. Importance of tree

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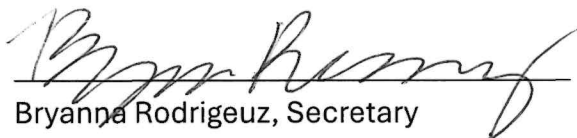
donations in cutting cost to the District. Director Everett suggested Robin Quinlan may be able to write a grant for the revitalization of the Greenway.

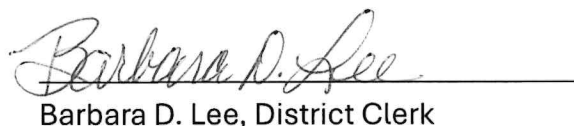
GM REPORT: Election Fall 2026: All 5 Director seats will be up for election. Candidates will need to have their paperwork into the county on or before August 7, 2026. SRF Audit: The exit review was completed on June 15th. HPUD will repay \$3,600 to the State as an act of good faith. Wildlife Park: District has offered to lease the United States Search and Rescue (USSR) 40 acres. USSR is now working on getting a resolution from Lassen County Board of Supervisors which is needed to become a District through LAFCO. Employee Recognition: Royce Sheild, head operator, has been with the District for 9 years. Royce received CRWA Operator of the Year, this year. SDRMA Worker's Comp Acknowledgement: The District was recognized for having no claims in the last cycle, which reduces our cost and gives the District credits back on the current year's bill. AB1383: Employee Retirement Benefits: CSDA opposes AB1383 requiring a huge increase in cost to special districts. GM Raffelson has submitted a letter on behalf of the District in opposition to this bill which would cost an additional 31% more for CALPERS retirement plan, plus Social Security, increasing the cost to the District upward to 50% annually on unfunded liabilities. Congression Earmark: Kylie & Associates are to submit an earmark request through Congressman Gallagher for a sludge press project (\$500,000-\$1.5 million). If approved, funding would appear in the 2027 budget. 360 Reviews: All staff are doing 360 reviews this year. Board will be given those reviews at the next meeting during closed session. Staff Reports: Each staff member was asked to give a report to give Board a better idea of what they accomplish throughout the month. Board responded favorably suggesting that quarterly reports be given.

DIRECTOR UPDATES: Director Turek: Went to Doyle Days, not as many people as in years past. Director Everett: Also, went to Doyle Days and was in the parade. Proud of HVFD's Brush Truck being the cleanest in the parade. Director Everett shared the history of Doyle Days and the possible downsizing of the event this year.

ADJOURNMENT: Director Everett adjourned the meeting at 7:29 pm.

ATTEST TO:


Bryanna Rodriguez, Secretary


Barbara D. Lee, District Clerk