

Herlong Public Utility District



Regular Board Meeting

March 24, 2026

CALL TO ORDER: Director Everett called the meeting to order at 5:33pm.

FLAG SALUTE: Director Everett led the flag salute.

ROLL CALL: Those present: Director Kessler, Director Turek, Director Harris, and Director Everett. Absent; Director Johnson

APPROVAL OF AGENDA: Motion made by Director Harris to approve the agenda as presented. Director Everett seconded the motion. 4 Ayes: Director Kessler, Director Turek, Director Harris, and Director Everett. Nays: 0. Absent: Director Johnson.

PUBLIC COMMENT: Chief Al Rocca of US Search and Rescue gave the Board an update of their proposed park project. The deal on the property they thought was to be gifted to them fell apart and they are looking for other property in the area. They are looking into upcoming tax sales and are interested in perhaps partnering with HPUD on property HPUD has at the Wastewater Plant. The park would be a passive recreational park, i.e.: bird watching, hiking, picnicking, etc. USS&R is hoping to partner with an AI group to have interactive experiences without being at the actual site. Discussion on benefits of partnering with USS&R on this project.

MINUTES: Motion made by Director Kessler to approve January 27, 2026, minutes as presented. Director Turek seconded the motion. 4 Ayes: Director Kessler, Director Turek, Director Harris, and Director Everett. Nays: 0. Absent: Director Johnson.

FINANCIALS: Motion made by Director Everett to approve and file the January and February 2026 Preliminary Financial Statements. Director Kessler seconded the motion. 4 Ayes: Director Kessler, Director Turek, Director Harris, and Director Everett. Nays: 0. Absent: Director Johnson.

FIRE DEPARTMENT UPDATES: *HVFD Calls:* January had 10 calls and February had 12 calls. *Training:* Bobby Dutra and Christina Beach have been out 3 times since agreeing to help with training. A group text has been set up to keep volunteers involved and up to date with training. A schedule board is now at the barn for volunteers to post availability. *Fire Barn:* Board members met at the Fire Barn prior to the meeting. Action item to be added at an upcoming agenda regarding updates being made to the facility.

POLICY 4097: Acceptance of Director Kessler's resignation. Motion made by Director Everett to give direction to HPUD's GM to advertise the board vacancy allowing the position to be filled as soon as April. Director Turek seconded the motion. 4 Ayes: Director Kessler, Director Turek, Director Harris, and Director Everett. Nays: 0. Absent: Director Johnson.

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POLICY 4097 con't: 1 application has been received with others showing interest.

MOA WITH SIAD: GM Raffelson presented an MOA, between HPUD and SIAD, to the Board regarding repair of the sewer connection at the base laundromat. HPUD to provide the necessary parts and SIAD to provide the labor for the repairs, at no cost to the other party. Motion made by Director Turek to approve Board president Everett signing the MOA with SIAD. Director Harris seconded the motion. 4 Ayes: Director Kessler, Director Turek, Director Harris, and Director Everett. Nays: 0. Absent: Director Johnson.

GM REPORT: *California Rural Water Assoc. conference:* CRWA conference will be held in Tahoe on April 27-30. In January GM Raffelson nominated Royce as Operator of the Year. If Royce wins GM Raffelson would like to buy a table for staff and the Board to celebrate his award. The dinner is April 28th which is the date of the April board meeting. We may change the date of the meeting. *SDRMA Safety Days:* GM Sandy Raffelson and Finance Manager Brianna Rockey went to Sacramento, March 17 & 18, to attend Safety Days. While there Special District Leadership Foundation (SDLF) awarded HPUD renewal of both the District's Transparency Certificate and the Gold District of Distinction award. These were accepted by Sandy and Brianna on behalf of staff and HPUD's Board of Directors. *SB852:* California passed SB852 requiring all Board members to file Form 700 online. Form 700 needs to be completed by April 1st. *2025 Consumer Confidence Report:* CCRs went out with the March billing. *Lassen County Code Enforcement Officer:* Lassen County has hired a code enforcement officer. He has been out to our area several times and has encouraged locals to fill out the necessary forms so he can investigate problem properties. *LAFCO:* At their February meeting Lassen County Board of Supervisors supported the county's special districts being on the LAFCO board for 16% of the annual budget. 51% of the 23 districts in Lassen Co. need to agree to: 1) Each district will be liable annually for a percentage of the 16% of the shared budget. 2) The special districts will need to elect 2 members and 1 alternate to sit on the LAFCO board. *Fencing at the Plant:* Kyle Wemple put fencing across HPUD property. GM Raffelson has talked to him and hopefully the problem can be resolved. *Plumbing at the Plant:* There has been an issue with plumbing at the plant for 3 years. Guess Plumbing will begin work on the project April 3rd using with parts already purchased. *Dead cow:* Royce and Kenn buried a cow found close to one of the wells. This is a reminder that fencing the backside of the well properties would be a good idea. Information regarding cost of fencing with possible action item to complete the project. *Fire Tax billing:* Staff has sent out second notices for Fire Tax and monies are coming in. 5 Lien Releases have been issued on properties sold and fees paid through escrow. *Brown Act updates:* Board members were given updated information on the Brown Act. *GM Thank you:* GM Raffelson thanked the Board for the concern and kindness during her time of loss. *Director Kessler:* Director Kessler was presented with a plaque for her service while on HPUD's Board of Directors.

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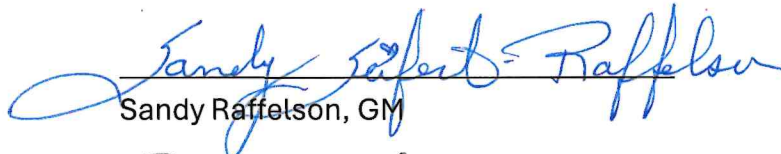
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DIRECTOR UPDATES: *Director Kessler:* Cheri thanked the Board for the opportunity to serve our community. *Director Turek:* Asked about the FBOP breakfast. Thanked Director Kessler for her service and wished her well. *Director Harris:* Thanked Director Kessler for her service. *Director Everett:* Easter Fest will not be happening, but there will be an Easter Egg Hunt at the church. Doyle Seniors are doing the summer lunch program for the school kids

ADJOURNMENT: Director Everett adjourned the meeting at 7:12 pm.

ATTEST TO:

Handwritten signature of Sandy Raffelson in blue ink.

Sandy Raffelson, GM

Handwritten signature of Barbara D. Lee in blue ink.

Barbara D. Lee, District Clerk